



DILHORNE PARISH COUNCIL

The Gables, 504 Weston Road,
Stoke-on-Trent, ST3 6QD
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Email: clerk@dilhorne.staffslc.gov.uk
Website: www.dilhorneparishcouncil.co.uk

Chair of the Council: Mr David Bateman

Parish Clerk: Mrs Lynn Cantlay

ANNUAL ASSEMBLY TUESDAY 14th MAY 2024 AT 7.15PM

AGENDA

1. Apologies for absence
2. Election of Officers: -
Chairperson
Vice Chairperson
Monitoring Financial Officer
3. Minutes of 2023 Annual Assembly meeting. (These were signed and approved at the June 2023 meeting)
4. Election of Representatives: -
Dilhorne Recreation Centre
Staffs Moorlands Parish Assembly

6. Review of Insurance Cover
7. Review of Standing Orders and Financial Regulations
8. Review Risk Assessment Document
9. Review of Fixed Asset Register
10. Review of Data Protection Policy / Media Relations Policy /Social Media Policy /
Safeguarding Policy
11. Meeting dates June 2024 – May 2025
12. Bank Signatories
13. Chairs Report

**THIS MEETING WILL IMMEDIATELY BE FOLLOWED BY THE MAY
ORDINARY PARISH COUNCIL MEETING**

Signed *Lynn Cantlay*
Clerk to the Council

Dated 8th May 2024